

# **The Rules Relating to Electoral Rolls, 2063 (2007)**

In exercise of the powers conferred by Section 44 of the Act Relating to Electoral Rolls, 2063 (2007), the Election Commission has framed the following Rules.

## **Chapter-1**

### **Preliminary**

1. **Short title and commencement:** (1) These Rules may be cited as the Rules Relating to Electoral Rolls, 2063(2007).  
(2) This Rule shall come into force forthwith.
2. **Definitions:** Unless the subject or the context otherwise requires, in this Rule,-
  - (a) "Act" means the Act Relating to Electoral Rolls, 2063 (2007).
  - (b) "Program" means a program published by the Commission pursuant to this Rule to carry out acts, in the course of collecting and updating the Electoral Rolls, including to publish the Electoral Rolls existing for the time being, insert, correct names in the Electoral Rolls, remove names therefrom and make claims and objections, within the period as specified by the Commission.
  - (c) "Enumerator" means a person designated or engaged pursuant to Rule 6 to assist the Assistant Name Registration Officer in collecting and updating Electoral Rolls.

- (d) “Family” means an individual who lives in an undivided family and possesses the qualification to be a voter.

## **Chapter-2**

### **Provisions Relating to Collection and Updating of Electoral Rolls**

#### **3. Publication of program for collecting and updating**

**Electoral Rolls:** (1) The Commission shall, pursuant to sub-section (1) of Section 3 of the Act, publish in the Nepal Gazette a program for collecting and updating the Electoral Rolls of the Wards of Village Development Committees and Municipalities within each Election Constituency.

- (2) The Commission may, as per necessity, publish and broadcast the program published pursuant to sub-rule (1) through any communication media of national level.

#### **4. Designation of Chief Name Registration Officer:** (1) The

Commission may designate the District Election Officer as the Chief Name Registration Officer in each District for collecting and updating Electoral Rolls and doing all other necessary acts pertaining thereto.

- (2) The office of Chief Name Registration Officer shall be situated in the District Election Office.

**5. Appointment or designation of Assistant Name**

**Registration Officer:** (1) The Commission may appoint or designate a required number of Assistant Name Registration Officers in Wards of each Village Development Committee and Municipality for collecting and updating Electoral Rolls and doing all other necessary acts pertaining thereto.

(2) The office of Assistant Name Registration Officer shall be situated in the concerned Village Development Committee or concerned Ward of Municipality.

Provided that where there is no Ward Office of any Municipality, the office of Assistant Name Registration Officer shall be situated in the Office of Municipality.

**6. Power to depute or engage Enumerator:** The Commission may depute, to the extent of availability, any employees of the Government of Nepal or organizations owned or controlled by the Government of Nepal or organizations operated with grants of the Government of Nepal or local bodies as Enumerators to assist the Assistant Name Registration Officer in collecting and updating Electoral Rolls. Where, in making such deputation, a required number of employees are not available, the Commission may, in consultation with the Assisting Committee referred to in Section 41 of the Act, also depute any teachers of community schools as Enumerators.

**7. Program to be posted:** (1) Following the publication of a program pursuant to Rule 3, the program shall be published, in the format referred to in Schedule-1, by the Chief Name Registration Officer in the District Election Office, District Administration Office and Office of District Development Committee, and by the Assistant

Name Registration Officer in the concerned Ward Office of the concerned Village Development Committee or Municipality.

- (2) Following the posting of the program pursuant to sub-rule (1), the Assistant Name Registration Officer shall, for the purpose of collecting and updating the Electoral Rolls, also publish the then existing Electoral Rolls in the concerned Ward Office of the concerned Village Development Committee or Municipality.
- (3) The Chief Name Registration Officer or the Assistant Name Registration Officer shall prepare a recognizance deed on the posting or publication made pursuant to sub-rule (1) or (2), in the format as referred to in Schedule-2.
- (4) The Chief Name Registration Officer or the Assistant Name Registration Officer shall, as far as possible, publish and broadcast the program through any means of communication at the local level.
- (5) The Chief Name Registration Officer shall forward information on the posting of the program pursuant to sub-rule (1) and a copy of the program to the offices of all political parties available in the District.

**Explanation:** For the purposes of this sub-rule, “political parties” means the political parties representing to the Legislature-Parliament, and this term also includes such other political parties as specified by the Commission.

- (6) The Assistant Name Registration Officer shall forward information on the posting of the program pursuant to sub-rule (1) and a copy of the program to the members of the Assisting Committee formed in the ward of Village

Development Committee or Municipality pursuant to Section 41 of the Act.

8. **Collection of names:** After a program has been posted pursuant to rule 7, the Name Enumerator shall, in accordance with the program, shall collect details in the format as referred to in Schedule-3 for the purpose of including the names and other details of those persons who possess the qualification to become voters pursuant to Section 5 of the Act but whose names are not included in the then existing Electoral Rolls in the Electoral Rolls of the concerned Ward of the concerned Village Development Committee or Municipality.
9. **To collect details to remove names:** (1) While collecting and updating the Electoral Rolls pursuant to this Rules, where the name of a voter has to be removed from the then existing Electoral Rolls by the reason that any member of the family of the voter has died or has permanently migrated or has migrated after getting married or ceased to possess the qualification to retain his or her name in the Electoral Rolls, the Enumerator shall collect details thereof in the format as referred to in Schedule-4 within the time mentioned in the program.  
  
(2) While collecting details in order to remove names pursuant to sub-rule (1), details shall be collected in the format as referred to in Schedule-6.
10. **Collection of details in order to correct errors:** While collecting and updating the Electoral Rolls pursuant to this Rule, if there appears any error in the name, surname, date of birth or similar other details of any voter as contained in the then existing Electoral Rolls, the Enumerator shall, in order to correct such error,

collect details in the format as referred to in Schedule-5 within the time mentioned in the program.

11. **Basis for collection of details:** While collecting details pursuant to Rules 8, 9 and 10, the Enumerator shall collect the same based on the details provided by the concerned voter or his or her family member.
12. **Power to seek evidence:**
  - (1) While collecting details pursuant to Rules 8, 9 and 10, the Enumerator may, it appears necessary in relation to permanent residence, ask the person providing details to submit the citizenship certificate or land ownership registration certificate in the name of any member of his or her undivided family, an identity card issued by a government office, local body or an organization under governmental ownership, a recommendation or evidence of migration or marriage issued by the concerned Ward of Village Development Committee or Municipality, which sets out the place of residence.
  - (2) While collecting details pursuant to Rules 8, 9 and 10, the Enumerator may, it appears necessary in relation to birth or age, ask the person providing details to submit the citizenship certificate, a certificate issued by an educational institute or birth registration certificate.
  - (3) It shall be the duty of the person providing details to submit evidence as sought by the Enumerator pursuant to sub-rule (1) or (2).
  - (4) The Enumerator shall not collect the details if the evidence is not provided pursuant to sub-rule (3).

**13. Publication of updated Electoral Rolls:** (1) The Enumerator shall deliver the details that he or she has collected pursuant to Rules 8, 9 and 10 to the Assistant Name Registration Officer.

(2) On receipt of the details pursuant to sub-rule (1), the Assistant Name Registration Officer shall hold necessary inquiry into such details.

(3) Based on the inquiry held pursuant to sub-rule (2), the Assistant Name Registration Officer shall update the Electoral Rolls by correcting or removing the details required to be corrected or removed in or from the then existing Electoral Rolls, accompanied by the reason for the same to be mentioned in the said Electoral Rolls and mentioning the name, if any included, in the format referred to in Schedule-7. The Electoral Rolls so updated shall be published, along with a notice, in the concerned Ward of the concerned Village Development Committee or Municipality within the time mentioned in the program.

(4) A recognizance deed on the publication of Electoral Rolls made pursuant to sub-rule (3) shall be prepared in the format as referred to in Schedule-2.

**14. Application by person whose name is omitted from**

**Electoral Rolls:** (1) Where the name of any person who has the qualification to be a voter is omitted from the Electoral Rolls published pursuant to sub-rule (2) of Rule 7 or Rule 13, such person or any of his or her family members shall, within the time mentioned in the program, make an application to the Assistant Name Registration Officer in the format as referred to in Schedule-3, for the inclusion of his or her name. Such application should be accompanied by the citizenship certificate, land ownership

registration certificate, a certificate issued by a governmental office, local body, organization under governmental ownership or educational institute or a recommendation of the Village Development Committee or Municipality, evidence of migration or marriage if he or she is migrated or resided upon concluding marriage, setting out birth or age, residence.

- (2) If an application referred to in sub-rule (1) is not accompanied by the evidence required to be submitted, such application shall not be entertained.

15. **Application for correction of details such as name, surname, date of birth, age:** Where there is any error in the name, surname, date of birth, age or similar other details of a voter whose name is included in the Electoral Rolls published pursuant to sub-rule (2) of Rule 7 and Rule 13 or where any of such details has to be altered, the voter himself or herself or any of his or her family members shall, within the time mentioned in the program, make an application, accompanied by the necessary evidence, to the Assistant Name Registration Officer in the format as referred to in Schedule-5, for making correction in such details.
16. **To give notice for removing name:** Where a voter whose name is included in the Electoral Rolls published pursuant to sub-rule (2) of Rule 7 or Rule 13 has died or has migrated permanently from the concerned Village Development Committee or Municipality or has gone elsewhere after getting married or has renounced the citizenship of Nepal or has ceased to possess the qualification to keep on being included in the Electoral Rolls, the voter himself or herself or any of his or her family members shall, within the time mentioned in the program, make an application, setting out such



details, to the Assistant Name Registration Officer in the format as referred to in Schedule-4.

**17. To include name, correct details or remove name upon**

**holding inquiry:** (1) The Assistant Name Registration Officer shall hold necessary inquiries into any applications made to include names pursuant to Rule 14, to correct names or details pursuant to Rule 15 or to remove names pursuant to Rule 16 and the evidence accompanied therewith.

(2) The Assistant Name Registration Officer may, while holding inquiries pursuant to sub-rule (1), seek any matter or other evidence from the applicants.

(3) Where, while holding inquiries pursuant to this Rule, it appears that the Electoral Rolls omit any names or contain any errors in details or that any names should be removed from the rolls, the Assistant Name Registration Officer shall, as requested by the applicants or persons giving notice, include the names and others details in the Electoral Rolls or correct the names and other details mentioned in the Electoral Rolls or remove names from the Electoral Rolls.

**18. Publication of amended Electoral Rolls:** (1) The Assistant

Name Registration Officer shall prepare the amended Electoral Rolls by making removal of names from or correction in the updated Electoral Rolls, assigning the reason for the same, where such removal or correction has to be made pursuant to Rule 17, and where names are included, mentioning the same in the format as referred to in Schedule-7. The amended Electoral Rolls so prepared shall be published, along with a notice in the format as referred to in Schedule-8, in the Ward Office of the concerned Village

Development Committee or Municipality within the time mentioned in the program.

- (2) A recognizance deed on the publication of the amended Electoral Rolls made pursuant to sub-rule (1) shall be prepared in the format as referred to in Schedule-2.

**19. Application made objecting to Electoral Rolls:** Any voter of the concerned Ward of the concerned Village Development Committee or Municipality in the Election Constituency may make an application, accompanied by the reason for his or her objection, to the Assistant Name Registration Officer in the format as referred to in Schedule-9 within the time mentioned in the program, claiming and objecting that the name of any voter whose name is included in the Electoral Rolls published pursuant to sub-rule (2) of Rule 7, Rule 13 or Rule 18 is not eligible to be included pursuant to the Act.

**20. To make decision upon inquiring into application making objection:** (1) The Assistant Name Registration Officer shall, upon the expiry of the time for making application as referred to in Rule 19, prepare a short description of such application and publish a notice asking the concerned voter to make presence, along with his or her evidence, before the Office within the time for inquiry mentioned in the program to furnish his or her statements, in the concerned Ward of the concerned Village Development Committee or Municipality in the format as referred to in Schedule-10.

- (2) Where the concerned voter or any of his or her family members is present within the time referred to in sub-rule (1), the Assistant Name Registration Officer may inquiry him or her and seek necessary evidence from him or her.

- (3) Even in cases where the concerned parties are not present or the evidence as sought is not produced pursuant to sub-rule (2), if, while inquiring into the evidence submitted along with application, finds that the name of such voter has to be removed, the Assistant Name Registration Officer shall make a decision to remove the name in the format as referred to in Schedule-11, setting out the reasons and grounds for the same.
- (4) The Assistant Name Registration Officer shall prepare a notice of the decision made pursuant to sub-rule (3) in the format as referred to in Schedule-12 and publish the notice in his or her office for information of all the concerned.
- (5) A recognizance deed on the publication of notice made pursuant to sub-rule (4) shall be prepared in the format as referred to in Schedule-2.

**21. To give information to remove repeated name:** (1) A voter whose name is registered in the Electoral Rolls of more than one Election Constituency or of more than one place in the same Election Constituency shall, for the purpose of maintaining his or her name only in the Electoral Rolls of one Election Constituency or place of his or her choice and removing his or her name from the Electoral Rolls of the other places, give information to the Assistant Name Registration Officer where his or her name is so repeated in the wards of the same Village Development Committee or Municipality, to the Chief Name Registration Officer, directly or through the Assistant Name Registration Officer where his or her name is so repeated in the wards of more than one Village Development Committee or Municipality, and to the Commission, directly or through the Chief Name Registration Officer in respect of

inter-district, in the format as referred to in Schedule-6, within the time mentioned in the program.

(2) Where the name of any voter is included in the Electoral Rolls of the concerned Ward of any Village Development Committee or Municipality in one or more than one Election Constituency, any voter of the concerned Ward of the same Village Development Committee or Municipality may, for the purpose of removing repetition of name and maintaining only one name in the Electoral Rolls, make an application, accompanied by the reason for the same, to the Assistant Name Registration Officer where the name is so repeated in the wards of the same Village Development Committee or Municipality and to the Chief Name Registration Officer, where the name is so repeated in the wards of more than one Village Development Committee or Municipality, in the format as referred to in Schedule-9, within the time mentioned in the program.

(3) Even though any information or application is not received pursuant to sub-rule (1) or (2), where the Commission receives information that the name of any voter is included in the Electoral Rolls of more than one Election Constituency or place, the Commission may give order to the concerned Name Registration Official to maintain the name of such voter in the Electoral Rolls of the Election Constituency or place where he or she resides permanently and remove the name of such voter from the Electoral Rolls of the other Election Constituency or place.

**22. Removal of repeated name:** (1) On receipt of information pursuant to sub-rule (1) of Rule 21, the concerned Assistant Name

Registration Officer or Chief Name Registration Officer shall remove repeated name pursuant to sub-section (1) of Section 19 of the Act.

- (2) Where an application is received in relation to the repetition of name of a voter pursuant to sub-rule (2) of Rule 21, the Assistant Name Registration Officer or Chief Name Registration Officer may inquire, or seek necessary evidence from, the concerned voter or any of his or her family members or the Ward Office of the Village Development Committee or Municipality where the concerned voter is residing.
- (3) If, while holding inquiry pursuant to this Rule, it appears that the repeated name should be removed from the Electoral Rolls, the concerned Assistant Name Registration Officer or Chief Name Registration Officer shall publish a notice, in the format as referred to in Schedule-10, in his or her Office, thereby asking the concerned voter to furnish his or her statements within the time for inquiry mentioned in the program.
- (4) Where the statement made by the voter pursuant to the notice published under sub-rule (3) is not convincing or the concerned voter fails to make his or her statement, and it appears from the available evidence that the name of the concerned voter should be removed, the concerned Assistant Name Registration Officer or Chief Name Registration Officer shall make a decision to remove such repeated name, in the format as referred to in Schedule-11, setting out the reason and ground for the removal of such repeated name.
- (5) The concerned Assistant Name Registration Officer or Chief Name Registration Officer shall post in his or her Office a

notice on the removal of repeated name pursuant to sub-rule (4), in the format as referred to in Schedule-12.

- (6) On receipt of an order from the Commission pursuant to sub-rule (3) of Rule 21, the Chief Name Registration Officer shall maintain the name of the voter in the Electoral Rolls of any one place where he or she has permanent residence and remove his name from the Electoral Rolls of the other places. Where the name is so removed, a public notice shall be posted for the information of the concerned voter.
- (7) Notwithstanding anything contained elsewhere in this Rule, where the Assistant Name Registration Officer or Chief Name Registration Officer receives information about the repetition of the name of any voter pursuant to sub-section (2) of Section 19, the concerned Assistant Name Registration Officer, in the case of repetition within the Village Development Committee or Municipality, and the concerned Chief Name Registration Officer, in the case of repetition in any Village Development Committee or Municipality within the District, shall remove the name of such voter from the Electoral Rolls of the Ward of the other Village Development Committee or Municipality, except the Electoral Rolls of the Ward of the Village Development Committee or Municipality where such voter has permanent residence. Where the name is so removed, a public notice shall be posted for the information of the concerned voter.
- (8) A recognizance deed on the publication or postage of any notice made pursuant to sub-rules (3), (5), (6) or (7) shall be prepared in the format as referred to in Schedule-2.

**23. Removal of name from Electoral Rolls on the basis of death or migration, etc.:**

(1) Any voter may give a notice to the Assistant Name Registration Officer within the time mentioned in the program, that any voter whose name is included in the Electoral Rolls published pursuant to sub-rule (2) of Rule 7, Rule 13 or 18 has died or has permanently migrated from the concerned Election Constituency or has renounced the citizenship of Nepal or has ceased to possess the qualification to keep on his or her name in the Electoral Rolls.

(2) On receipt of a notice pursuant to sub-rule (1), the Assistant Name Registration Officer may, as per necessity, inquire the Local Registrar's Office, any office of local body or District Administration Office as to whether the person whose name is included in the Electoral Rolls has died or has migrated to elsewhere or has renounced the citizenship of Nepal or has ceased to possess the qualification to be a voter.

(3) In the course of inquiring into the notice received pursuant to sub-rule (1), the Assistant Name Registration Officer shall publish in his or her Office a notice, in the format as referred to in Schedule-10, asking the concerned person to furnish his or her statements supported by evidence if his or her name should not be removed from the Electoral Rolls.

(4) Where, in examining the evidence received pursuant to sub-rule (2) or (3), it appears that the name of any voter should be removed from the Electoral Rolls, the Assistant Name Registration Officer may remove the name of that voter from the Electoral Rolls.

(5) Notwithstanding anything contained elsewhere in this Rule, if it appears from the records maintained in the Local

Registrar's Office that any voter has migrated to elsewhere because of being married or other reason or has died, the Assistant Name Registration Officer may remove the name of such voter from the Electoral Rolls.

(6) Where the name of any voter is removed from the Electoral Rolls pursuant to this Rule, the Assistant Name Registration Officer shall publish a notice thereof in his or her Office in the format as referred to in Schedule-12.

(7) A recognizance deed on the publication of a notice made pursuant to sub-rule (3) or (6) shall be prepared in the format as referred to in Schedule-2.

**24. Preparation of final Electoral Rolls:** (1) After having completed the other procedures required to be completed pursuant to this Chapter including the procedures of claim, objection, inquiry and amendment, the Assistant Name Registration Officer shall prepare rolls in the then existing Electoral Rolls in the case of those voters who are enlisted in such rolls and in the Electoral Rolls in the format as referred to in Schedule-7 in the case of those voters who are added in this year.

(2) The Assistant Name Registration Officer shall sign each page of the Electoral Rolls prepared pursuant to sub-rule (1).

(3) The Assistant Name Registration Officer shall forward the Electoral Rolls prepared pursuant to sub-rule (1), accompanied by the related documents, to the Office of Chief Name Registration Officer within the period mentioned in the program.

**25. Publication of final Electoral Rolls:** (1) The Chief Name Registration Officer shall publish the final Electoral Rolls received



from the Assistant Name Registration Officer in the format as referred to in Schedule-7 pursuant to sub-rule (3) of Rule 24 in his or her Office along with a notice in the format as referred to in Schedule-8 within the time mentioned in the program.

(2) Prior to publishing the final Electoral Rolls as referred to in sub-rule (1), the Chief Name Registration Officer shall sign each page of such final Electoral Rolls.

(3) A recognizance deed on the publication of final Electoral Rolls pursuant to this Rule shall be prepared in the format as referred to in Schedule-2.

**26. To forward final Electoral Rolls to Commission:** The Chief Name Registration Officer shall authenticate and send a copy of the final Electoral Rolls published pursuant to Rule 25 to the Commission.

**27. Special provisions relating to inclusion of name:** (1) Notwithstanding anything contained elsewhere in this Rules, a person who obtains citizenship after the publication of the final Electoral Rolls upon completion of the procedures including the time for making application for correction of name or details pursuant to Section 15 of the Act shall, for the purpose of getting his or her name included in the Electoral Rolls, make an application, accompanied by the citizenship certificate which he or she has obtained, and in the format as referred to in Schedule-13, to the Chief Name Registration Officer, within the period specified by the Commission pursuant to Section 23 for the purpose of including the name of such person in the Electoral Rolls, to get his or her name included in the Electoral Rolls.

(2) While making inquiry into whether the procedures including the time of making application for correction of name or

details pursuant to Section 15 of the Act were completed prior to the obtaining of the citizenship certificate by the person making application for getting his or her name included in the Electoral Rolls referred to in sub-rule (1) and whether he or she has obtained such certificate within the period specified by the Commission and whether such person has possessed the qualification to become a voter pursuant to this Act, the application appears to be reasonable, the name of such person shall be included in the Electoral Rolls.

- (3) The Electoral Rolls prepared by including names pursuant to this Rule shall be published in the format as referred to in Schedule-7.
- (4) The procedures of claim and objection shall be fulfilled pursuant to this Rule in respect of the Electoral Rolls published pursuant to sub-rule (3).
- (5) A recognizance deed on the publication of Electoral Rolls pursuant to sub-rule (3) shall be prepared in the format as referred to in Schedule-2.

### **Chapter-3**

#### **Provisions Relating to Temporary Electoral Rolls**

- 28. Publication of program for collecting temporary Electoral Rolls:** (1) While publishing a program for collecting and updating the names of voters pursuant to Rule 3, the Commission shall also publish a program for collecting temporary Electoral Rolls.
- (2) After the publication of the program pursuant to sub-rule (1), the Chief Name Registration Officer shall post a program on collecting names of temporary voters in the District Election Office, in the format as referred to in Schedule-1.

- (3) A recognizance deed on the posting of the program by the Chief Name Registration Officer pursuant to sub-rule (2) shall be prepared in the format as referred to in Schedule-2.

**29. Collection of names of temporary voters:** (1) After publishing the program pursuant to Rule 28 and within the period mentioned in the program, the concerned office, in the case of employees serving in a governmental office, local body or body or organization owned or controlled by Nepal, the authority responsible for managing the concerned military or police barrack or cantonment, in the case of persons staying in such military or police barracks or combatants of Maoist army staying in such cantonment, and the concerned Jailer, in the case of prisoners or detainees in a prison, shall forward the names and details of temporary voters who possesses the qualification as referred to in the Act to the concerned Chief Name Registration Officer in the format as referred to in Schedule-14.

- (2) The Chief Name Registration Officer shall prepare the temporary Electoral Rolls, based on the names and details received pursuant to sub-rule (1).

**30. Publication of temporary Electoral Rolls:** (1) The Chief Name Registration Officer shall publish in his or her Office the temporary Electoral Rolls prepared pursuant to Rule 29 in the format as referred to in Schedule-15, within the time mentioned in the program.

- (2) A recognizance deed on the publication of temporary Electoral Rolls pursuant to this Rule shall be prepared in the format as referred to in Schedule-2.

**31. Application for inclusion of name in temporary**

**Electoral Rolls:** (1) Where the name of any person who has the qualification to be a voter is omitted from the temporary Electoral Rolls published pursuant to Rule 30, such person shall, within the time mentioned in the program, make an application to the Chief Name Registration Officer in the format as referred to in clause (a) of Schedule-16, for the inclusion of his or her name.

(2) In making an application for the inclusion of name pursuant to sub-rule (1), such application shall also be accompanied by an evidence given by the competent authority or office referred to in sub-rule (1) of Rule 29 in substantiation of his or her claim.

**32. Examination of application:** (1) The Chief Name Registration

Officer shall hold necessary inquiry into any applications and accompanying evidence received pursuant to Rule 31, and may, while holding such inquiry pursuant to sub-rule (1), seek any matter or other evidence from the applicants.

(2) Where, while holding inquiry pursuant to sub-rule (1), it appears that the Electoral Rolls omit any name, the Chief Name Registration Officer shall include the name and others details of applicant in the temporary Electoral Rolls.

**33. Publication of amended temporary Electoral Rolls:** (1)

Where any name is included in the temporary Electoral Rolls pursuant to sub-rule (2) of Rule 32, the Chief Name Registration Officer shall, within the time mentioned in the program, publish in his or her Office the amended temporary Electoral Rolls in the format as referred to in Schedule-15.

- (2) A recognizance deed on the publication of the amended temporary Electoral Rolls made pursuant to sub-rule (1) shall be prepared in the format as referred to in Schedule-2.

**34. Application for objection:** Any voter may make an application to the Chief Name Registration Officer in the format as referred to in clause (b) of Schedule-16 within the time mentioned in the program, claiming and objecting that the name of any voter whose name is included in the amended temporary Electoral Rolls published pursuant to Rule 33 is not eligible to be included pursuant to the Act.

**35. To make decision upon inquiring into application making objection:** (1) While inquiring into an application and the evidence submitted along with application received pursuant to Rule 34, the Chief Name Registration Officer finds that the name of such voter has to be removed from the temporary Electoral Rolls, he or she shall make a decision to remove such name from the temporary Electoral Rolls.

- (2) Prior to making decision to remove the name of any voter from the temporary Electoral Rolls pursuant to sub-rule (1), the Chief Name Registration Officer shall publish a notice in the format as referred to in Schedule-17, asking such voter to submit his or her statement, if any, why his or her name should not be removed from the temporary Electoral Rolls.

- (3) The Chief Name Registration Officer shall prepare a notice of the decision made pursuant to sub-rule (1) in the format as referred to in Schedule-18 and publish the notice in his or her office.

- (4) A recognizance deed on the posting of notice made pursuant to sub-rule (3) shall be prepared in the format as referred to in Schedule-2.

**36. Preparation of final temporary Electoral Rolls:** (1) After having completed the other procedures required to be completed pursuant to this Chapter including the procedures of claim, objection, inquiry and amendment, the Chief Name Registration Officer shall prepare the temporary Electoral Rolls in the format as referred to in Schedule-15.

- (2) The Chief Name Registration Officer shall sign each page of the temporary Electoral Rolls prepared pursuant to sub-rule (1).

**37. Publication of final temporary Electoral Rolls:** (1) The Chief Name Registration Officer shall publish the final temporary Electoral Rolls referred to in Rule 36 in his or her Office, within the time mentioned in the program.

- (2) A recognizance deed on the publication of final temporary Electoral Rolls pursuant to sub-rule (1) shall be prepared in the format as referred to in Schedule-2.

**38. To forward final temporary Electoral Rolls to Commission:** The Chief Name Registration Officer shall authenticate and send a copy of the final temporary Electoral Rolls published pursuant to Rule 37 to the Commission.

**39. To forward temporary Electoral Rolls of employees and security personnel deputed in election or polling center:** The Returning Officer shall provide the temporary Electoral Rolls of the employees and security personnel to be

deputed in election or polling center to the concerned polling officer when he or she is deputed to the polling center.

## **Chapter-4**

### **Miscellaneous**

#### **40. To forward notice of publication of final Electoral**

**Rolls:** (1) The Chief Name Registration Officer shall forward a notice on the publication of the final Electoral Rolls or temporary Electoral Rolls pursuant to Rule 25 or Rule 37 to the District Administration Office and the Office of District Development Committee.

(2) The information of the notice referred to in sub-rule (1) shall also be forwarded to the district based offices of political parties as referred to in sub-rule (5) of Rule 7.

(3) The Chief Name Registration Officer may also publish or broadcast through local level communication means the information on the publication of the final Electoral Rolls or temporary Electoral Rolls pursuant to this Rule.

#### **41. Functions, duties and powers of Chief Name**

**Registration Officer:** In addition to the functions, duties and powers mentioned in the Act and elsewhere in this Rules, the functions, duties and powers of the Chief Name Registration Officer shall be as follows:

- (a) To coordinate, inspect and monitor the functions to be performed by the Assistant Name Registration Officer pursuant to the Act and this Rule;
- (b) To settle problems if any arising in the course of preparing the Electoral Rolls and other details;

- (c) To make recommendation to the Commission for reward to the employee who has shown excellent performance, out of the employees involved in the collection and updating of Electoral Rolls;
- (d) To examine the complaints received in respect of the activities of the employees involved in the collection and updating of Electoral Rolls and make a request to the Commission for necessary action;
- (e) If it appears that any employee involved in the collection and updating of Electoral Rolls and other details of voters appears to have done act contrary to the Act and this Rules or acted recklessly, to make a request to the Commission to take departmental action against such employee;
- (f) To give instruction or direction in respect of the functions and duties to be performed by the Assistant Name Registration Officer pursuant to the Act, these Rules and manuals framed thereunder;
- (g) To prepare annual plans and programs for the collection and updating of Electoral Rolls pursuant to the Act and these Rules and forward the same to the Commission;
- (h) To perform such other functions as may be prescribed by the Commission.

**42. Preparation of required copies of Electoral Rolls:** The Commission shall, treating the final Electoral Rolls and final temporary Electoral Rolls provided by the Chief Name Registration Officer as master copies of Electoral Rolls, prepare a required number of copies of the Electoral Rolls.



- 43. Inspection of Electoral Rolls and issuance of duplicate copies thereof:** If any voter or candidate intends to inspect or obtain duplicate copies of the Electoral Rolls and temporary Electoral Rolls, the Commission, District Election Office or office specified by the Commission may so allow such voter or candidate to inspect such rolls that the same is not torn, defaced or overwritten or issue duplicate copies thereof.
- 44. Settlement of disputes:** If there arises any dispute in respect of the Electoral Rolls or final temporary Electoral Rolls, such dispute shall be settled, taking the Electoral Rolls published pursuant to Rule 26 and Rule 38, respectively, as the basis.
- 45. Sale of copies of Electoral Rolls:** Where any person or organization intends to purchase the Electoral Rolls, the Commission, District Election Office or office specified by the Commission may, to the extent of availability, sell copies of the Electoral Rolls or compact discs thereof, by collecting such fees as may be prescribed by the Commission.
- 46. To place Electoral Rolls in website:** The Commission shall establish its own website for public information of and access to the final Electoral Rolls collected, updated and prepared pursuant to the Act and this Rules and put such Electoral Rolls in such website.
- 47. Special provision on inclusion of name in and correction of errors in Electoral Rolls:** (1) Notwithstanding anything contained elsewhere in these Rules, the Commission may issue an order so that any person who has the qualification to be a voter pursuant to the Act but whose name is not included in the then existing Electoral Rolls may, and a voter whose name is included in the Electoral Rolls but the rolls contain any error in the

details of that voter may, at any time, make application, accompanied by evidence, to the concerned District Election Office for the inclusion of his or her name or the correction of such error in the Electoral Rolls.

(2) The District Election Officer shall provide the applications received pursuant to sub-rule (1) to the Assistant Name Registration Officer at the time of collecting and updating the Electoral Rolls pursuant to the Act and this Rule.

(3) The Assistant Name Registration Officer shall, under Rule 17, take action on the applications received pursuant to sub-rule (2).

**48. Certification of voter:** (1) Where any voter whose name is included in the Electoral Rolls of any Election Constituency intends to get the matter certified that he or she is a voter of that Election Constituency, he or she shall make an application, accompanied by the fee of ten rupees or postal stamp worth equivalent thereto to the Commission, District Election Office or authority authorized by the Commission.

(2) Where an application referred to in sub-rule (1) is received, the Commission, District Election Office or authority authorized by the Commission shall certify the matter contained in the Electoral Rolls if the name of such voter is included in the Electoral Rolls.

**49. To retain documents safely:** The Electoral Rolls and all documents related with the Electoral Rolls shall be safely retained in the office until such period as determined by the Commission.

**50. Power to seek assistance:** In the course of preparation of the Electoral Rolls, the Commission, Chief Name Registration Officer,

Name Registration Official and Assistant Name Registration Officer may, as per necessity, seek assistance of the Government of Nepal or any organization owned or controlled by, or operated with grants of, the Government of Nepal, local bodies, political parties, social organizations and other bodies. It shall be the duty of all the concerned to render assistance so sought.

- 51. Correspondences:** For the purposes of collecting and updating the Electoral Rolls pursuant to this Rules, the Chief Name Registration Officer and Assistant Name Registration Officer shall, while making correspondence with any person, office, organization or body shall establish a registration book in the format as referred to in Schedule-19 and a dispatch book in the format as referred to in Schedule-20 and maintain records of letters received and dispatched.

**52. Alteration or amendment in Schedules:**

The Commission may, by publication of a notification in the Nepal Gazette, make necessary alteration or amendment in Schedules.

- 53. Repeal and saving:** (1) The Rules Relating to Electoral Rolls, 2052 (1995) is hereby repealed.

(2) The acts and actions done and taken under the Rule mentioned in sub-rule (1) shall be deemed to have been done and taken under this Rule.

## **Schedule-1**

(Relating to sub-rule (1) of Rule 7 and sub-rule (2) of Rule 28)

### **The Election Commission**

#### **Office of Chief/Assistant Name Registration Officer**

----District

-----VDC/Municipality Ward No.-----

#### **Notice on posting of program on collection and updating of Electoral Rolls**

The notice of program published by the Commission pursuant to sub-section (3) of Section 3 of the Act Relating to Electoral Rolls, 2063 (2007) for the program of collection and updating of the Electoral Rolls/temporary Electoral Rolls to be held from ----(date)-----to (date) is hereby posted for the information of the general public.

All persons who have the qualification to be voters pursuant to the laws in force are requested to enroll their names and the names of their family members in the Electoral Rolls as per the program and all the concerned are hereby requested to render assistance in the collection and updating of Electoral Rolls.

#### **Program**

SN	Program	Date			Contact Office/Official
		From	To	Time	


Copy to:

Chief/Assistant Name Registration Officer's:

-----

Name, surname:

-----

Signature:

-----

Date:

- NB: 1. This program shall also be conducted even on a public holiday.
2. A Enumerator may collect names and details even outside office hours.

## **Schedule-2**

(Relating to sub-rule (3) of Rule 7, sub-rule (4) of Rule 13, sub-rule (2) of Rule 18, sub-rule (5) of Rule 20, sub-rule (8) of Rule 22, sub-rule (7) of Rule 23, sub-rule (3) of Rule 25, sub-rule (5) of Rule 27, sub-rule (3) of Rule 28, sub-rule (2) of Rule 30, sub-rule (2) of Rule 33, sub-rule (4) of Rule 35, and sub-rule (2) of Rule 37)

### **The Election Commission**

#### **Office of Chief/Assistant Name Registration Officer**

**----District**

**-----VDC/Municipality Ward No.----**

#### **Recognizance deed on publication of notice on----**

We, the following persons, hereby execute this recognizance deed covenanting that it is true and correct that the notice on-----has been published/posted in this Office at ---hours on-----this day, in our presence, as per the program on collection and updating Electoral Rolls published on----(date).

#### **Followings :**

1. Mr/Ms -----, age of----years, a resident of Ward No. -----, ---- VDC/Municipality.
2. Mr/Ms -----, age of----years, a resident of Ward No. -----, ---- VDC/Municipality.

Recognizance deed executing employee's:

Name, surname:

Signature:

Designation:

Date:

## Schedule-3

(Relating to Rule 8 and sub-rule (2) of Rule 14)

### The Election Commission

#### Office of Assistant Name Registration Officer

----District

-----VDC/Municipality Ward No.----

#### **Form on collection of details/application for inclusion of name in Electoral Rolls**

SN	House No. <sup>1</sup>	Family No.	Village / Tole	Name, surname	Sex	Date of birth Y/M/D	Mother or father/husband's		Reason for inclusion of name <sup>2</sup>	Voter/family member signing with covenanting that the details provided by me are true and correct		Remarks
							Name, surname	relation		Name, surname	Signature	

Enumerator's:

Certifying Assistant Name Registration Officer's:

Name, surname:

Name, surname:

Signature:

Signature:

Date:

Date:

<sup>1</sup> In the case of Kathmandu Municipal Corporation, the column of house number has to be divided into two sections namely the then house number and new house number and the column of village/Tole has also to be divided into two sections namely the then Tole/road and the new Tole/road and details have to be collected accordingly in the Schedule.

<sup>2</sup> The Enumerator has to mention the reason why the name of a voter is to be included in this Schedule; such as reaching the age required to be a voter, migrated, migrated by marriage and omission in the previous collection.

## Schedule-4

(Relating to sub-role (1) of Rule 9 and Rule 16)

### The Election Commission

#### Office of Chief/Assistant Name Registration Officer

----District

-----VDC/Municipality Ward No.-----

#### **Form on collection of details/notice for removal of name from**

#### **Electoral Rolls**

SN	House No. <sup>3</sup>	Famil y No.	Village / Tole	Vot er No.	Name, surname of voter	Mother or father/husband's		Reason for removal of name <sup>4</sup>	Voter/family member signing with covenanting that the details provided by me are true and correct		Remark s
						Name, surna me	relation		Name, surname	Signature	

Enumerator's:

Certifying Chief/ Assistant Name Registration Officer's:

Name, surname:

Name, surname:

Signature:

Signature:

Date:

Date:

<sup>3</sup> In the case of Kathmandu Municipal Corporation, the column of house number has to be divided into two sections namely the then house number and new house number and the column of village/tole has also to be divided into two sections namely the then tole/road and the new tole/road and details have to be collected accordingly in the Schedule.

<sup>4</sup> While collecting the details, the Enumerator has to mention the reason, such as cessation to possess the qualification, death, permanent migration, marriage.



## Schedule-5

(Relating to Rule 10 and Rule 15)

### The Election Commission

#### Office of Assistant Name Registration Officer

----District

-----VDC/Municipality Ward No.----

#### **Form on collection of details/application form for correction of error in Electoral Rolls**

SN	The then details of voter			Details to be maintained henceforth						Voter/family member signing with covenanting that the details provided by me are true and correct		Remarks	
	House No. <sup>5</sup>	Voter No.	Name, surname	House No.	Family No.	Village /Tole	Name, surname	Sex, date of birth YMD	Mother or father/husband's		Name, surname	Signature	
									Name, surname	relation			

Enumerator's:

Certifying Assistant Name Registration Officer's:

Name, surname:

Name, surname:

Signature:

Signature:

Date:

Date:

<sup>5</sup> In the case of Kathmandu Municipal Corporation, the column of house number has to be divided into two sections namely the then house number and new house number and the column of village/tole has also to be divided into two sections namely the then tole/road and the new tole/road and details have to be collected accordingly in the Schedule.

## Schedule-6

(Relating to sub-rule (2) of Rule 9, and sub-rule (1) of Rule 21)

### Application for removal of repeated/repeated name

To the Election Commission,

Office of Chief/Assistant Name Registration Officer.

Re: Repeated/repeated name.

Dear sirs,

As my name is included in the then existing Electoral Rolls of more than one Ward of the Village Development Committee/ Municipality as follows, as prepared by the Election Commission, I have made this application for removing my name from the following place and maintaining my name only in one place as follows:

#### Details to be removed from the place:

SN	Family No.	House No.	Address	Voter No.	Voter's name, surname	Sex	Date of birth YMD	Mother or father/husband's		Remarks
								Name, surname	Relation	

#### Details to be included in the place:

SN	Family No.	House No.	Address	Voter No.	Voter's name, surname	Sex	Date of birth YMD	Mother or father/husband's		Remarks
								Name, surname	Relation	

Applicant's:

Name, surname:

Signature:

Voter No.:

Date:

## Schedule-7

(Relating to sub-rule (3) of Rule 13, sub-rule (1) of Rule 18, sub-rule (1) of Rule 24, sub-rule (1) of Rule 25 and sub rule (3) of Rule 27)

### The Election Commission

#### Office of Assistant Name Registration Officer

----District

-----VDC/Municipality Ward No.----

#### **Form on updated/amended/final Electoral Rolls**

SN	House No. <sup>6</sup>	Fa mil y No.	Villag e/Tol e	Name, surname of the voter	Sex	Date of birth YMD	Mother or father/h usband' s		Remark s
							Name, surname	Relation	

Certifying Chief/ Assistant Name Registration Officer's:

Signature:

Date:

<sup>6</sup> In the case of Kathmandu Municipal Corporation, the column of house number has to be divided into two sections namely the then house number and new house number and the column of village/tole has also to be divided into two sections namely the then tole/road and the new tole/road and details have to be collected accordingly in the Schedule.

## **Schedule-8**

(Relating to sub-rule (3) of Rule 13, sub-rule (1) of Rule 18 and sub-rule (1) of Rule 25)

### **The Election Commission**

#### **Office of Chief/Assistant Name Registration Officer**

----District

-----VDC/Municipality Ward No.----

#### **Notice on publication of updated Electoral Rolls /amended Electoral Rolls /final Electoral Rolls**

The updated Electoral Rolls /amended Electoral Rolls /final Electoral Rolls of the Wards of VDC and Municipality prepared as per the program of collection and updating of Electoral Rolls conducted from ---(date) to----  
--(date) are hereby published for information of all the concerned.

Copy to:

-----	Chief/Assistant Name Registration Officer's:
-----	Name, surname:
-----	Signature:
-----	Date:

**Schedule-9**  
**(Relating to Rule 19 and sub-rule (2) of Rule 21)**

**The Election Commission**

**Office of Chief/Assistant Name Registration Officer**

----District

-----VDC/Municipality Ward No.-----

**Application form for claim and objection of voter**

SN	Objected voter's							Reason for removal <sup>8</sup>	Remarks
	House No. <sup>7</sup>	Village / Tole	Voter No.	Sex	Name, surname	Mother or father/husband's			
						Name, surname	relation		

Certifying Chief/Assistant Name Registration Officer's:

Of the voter who has made objection covenanting that the details provided by me is true and correct

Name, surname:

Signature:

Date:

Name, surname:

Signature:

Date:

<sup>7</sup> In the case of Kathmandu Municipal Corporation, the column of house number has to be divided into two sections namely the then house number and new house number and the column of village/tole has also to be divided into two sections namely the then tole/road and the new tole/road and details have to be collected accordingly in the Schedule.

<sup>8</sup> While collecting the details of claim and objection, the Enumerator has to mention the reason, such as death, migration, marriage, repeated name and cessation to possess qualification.

## Schedule-10

(Relating to sub-rule (1) of Rule 20, sub-rule (3) of Rule 22 and sub-rule (3) of Rule 23)

### The Election Commission

#### Office of Chief/Assistant Name Registration Officer

----District

-----VDC/Municipality Ward No.----

#### **Notice asking voter to submit statement**

As an objection/notice has been made/given for the removal of the name of the following voter from the Electoral Rolls, this notice is, therefore, hereby published for information to all the concerned to make contact to this Office from -----to----- (date) to make statement with reason and evidence, if any, for non-removal of your name from the rolls.

SN	House No. <sup>9</sup>	Village / Tole	Voter No.	Name, surname	Mother /father/husband's		Reason for objection	Remarks
					Name, surname	relation		

Certifying Chief/ Assistant Name Registration Officer's:

Name, surname:

Signature:

Date:

<sup>9</sup> In the case of Kathmandu Municipal Corporation, the column of house number has to be divided into two sections namely the then house number and new house number and the column of village/tole has also to be divided into two sections namely the then tole/road and the new tole/road and details have to be collected accordingly in the Schedule.

## Schedule-11

(Relating to sub-rule (3) of Rule 20 and sub-rule (4) of Rule 22)

### The Election Commission

#### Office of Chief/Assistant Name Registration Officer

----District

-----VDC/Municipality Ward No.----

#### Decision made to remove name from Electoral Rolls

Upon holding inquiry, based on the received evidence and grounds, into the claims, objections/notices made pursuant to the notice of this Office published on -----(date), decision has been made to remove the names of the following persons.

SN	Ward No.	Village / Tole	Voter No.	Name, surname of person whose name is to be removed	Mother /father/husband's		Reason for removal of names	Remarks
					Name, surname	relation		

Certifying Chief/ Assistant Name Registration Officer's:

Name, surname:

Signature:

Date:

## Schedule-12

(Relating to sub-rule (4) of Rule 20, sub-rule (5) of Rule 22 and sub-rule(6) of Rule 23)

### The Election Commission

#### Office of Chief/Assistant Name Registration Officer

----District

-----VDC/Municipality Ward No.----

#### Notice on removal of name from Electoral Rolls

Upon holding inquiry into the claims, objections/notices made pursuant to the notice of this Office published on -----(date), decision has been made to remove the names of the following persons. This notice is therefore hereby published for information of all the concerned.

SN	Ward No.	House No. <sup>10</sup>	Village / Tole	Voter No.	Name, surname of voter whose name is to be removed	Mother /father/husband's		Reason for removal of names	Remarks
						Name, surname	relation		

Certifying Chief/ Assistant Name Registration Officer's:

Name, surname:

Signature:

Date:

<sup>10</sup> In the case of Kathmandu Municipal Corporation, the column of house number has to be divided into two sections namely the then house number and new house number and the column of village/tole has also to be divided into two sections namely the then tole/road and the new tole/road and details have to be collected accordingly in the Schedule.



## Schedule-13

(Relating to sub-rule (1) of Rule 27)

### **Application to be made by a person who has obtained citizenship after publication of the final Electoral Rolls for inclusion of his or her name in Electoral Rolls**

To,

The Chief Name Registration Officer,

-----Office.

Dear sir,

As my name has not been included in the Electoral Rolls collected and updated by the Election Commission because I have not got citizenship certificate and as I have got the citizenship of Nepal on -----(date) after the expiry of the period for making application for the inclusion of name, I have, therefore, made this application, accompanied by the citizenship certificate obtained by me, within the time specified by the Election Commission pursuant to Section 23 of the Act Relating to Electoral Rolls, 2063 (2007), for the inclusion of my name in the Electoral Rolls of Ward No.----- of -----Village Development Committee/Municipality under-----Election Constituency of -----District.

1. Name, surname:
2. Date of birth:
3. Sex: Male/female
4. Address: Village Development Committee/Municipality  
Ward No.----- Village/Tole---
5. Name, surname of mother or father/husband-----

Applicant's:

Signature:

Date:

## Schedule-14

(Relating to sub-rule (1) of Rule 29)

### The Election Commission

#### Office of Chief Name Registration Officer

-----

#### Form for collection of details of temporary voters

Name, address of office/barrack/cantonment/prison sending details

VDC/Municipality Ward No.---

SN	Voter's name, surnam e	Sex	Date of birth  YMD	Mother or father/husband's		Office/bar rack/cant onment/p rison where voter is serving or staying		Permanent address <sup>11</sup>				Remarks
				Name, surna me	Relatio n	Na me	Add ress	Dist rict	VD C/ Mu nici pali ty	War d No.	Village / Tole	

Certifying office/barrack/cantonment/prison's chief:

Name, surname:

Signature:

Post:

Date:

<sup>11</sup> It will not be necessary to mention permanent address in the case of persons other than employees.

## Schedule-15

(Relating to sub-rule (1) of Rule 30, sub-rule (1) of Rule 33, sub-rule (1) of Rule 36)

### The Election Commission

#### Office of Chief Name Registration Officer

-----

#### **Temporary Electoral Rolls/amended temporary Electoral Rolls/final temporary Electoral Rolls**

SN	Voter's name, surna me	Sex	Date of birth YMD	Mother or father/husband 's		Office/barrack/cantonm ent/prison where voter is serving or staying		Remarks
				Name, surna me	Relatio n	Name	Address	

Chief Name Registration Officer's:

Name, surname:

Signature:

Date:

## Schedule-16

(Relating to sub-rule (1) of Rule 31 and Rule 34)

### The Election Commission

#### Office of Chief Name Registration Officer

-----District

#### Application form for inclusion of omitted name in temporary

#### Electoral Rolls/for making objection to voter

#### **Section (a): Application for inclusion of omitted name:**

I have made this application filling up the details in section (a)/section (b) for getting my name included in the temporary Electoral Rolls as my name is omitted from the temporary Electoral Rolls published on -----(date)/for removal of the name of the following voter from the Electoral Rolls since the name of that voter cannot be included therein for the following reason:

SN	Voter's name, surname	Sex	Date of birth YMD	Mother or father/husband's	Office/barrack/cantonment/prison where voter is serving or staying	Permanent address <sup>12</sup>						Remarks
				Name, surname	Relation	Name	Address	District	VD C/Municipali	Ward No.	Village/Tole	

<sup>12</sup> It will not be necessary to mention permanent address in the case of persons other than employees.

									ty			

**Section (b): Application made objecting to voter**

SN	Voter's name, surname	Mother or father/husband's		Office/barrack/can tonment/prison where voter is serving or staying		Reason why the name of voter cannot be included in rolls	Remarks
		Name, surname	relation	Name	Address		

Applicant's:

Name, surname:

Signature:

Date:

## Schedule-17

(Relating to sub-rule (2) of Rule 35)

### The Election Commission

#### Office of Chief Name Registration Officer

-----District

#### Notice asking temporary voter to submit statements

As an objection/notice has been made/given for the removal of the name of the following voters from the temporary Electoral Rolls, this notice is, therefore, hereby published for information to all the concerned to make contact to this Office from -----to----- (date) to make statement with reason and evidence, if any, for non-removal of your name from the rolls.

SN	Voter's name, surname	Mother or father/husband's		Office/barrack/cantonment/prison where voter is serving or staying		Reason for objection	Remarks
		Name, surname	relation	Name	Address		

Chief Name Registration Officer's:

Name, surname:

Signature:

Date:

## **Schedule-18**

(Relating to sub-rule (3) of Rule 35)

### **The Election Commission**

#### **Office of Chief Name Registration Officer**

**-----District**

#### **Decision made to remove name from Electoral Rolls**

Upon holding inquiry, based on the received evidence and grounds, into the claims, objections/notices made pursuant to the notice of this Office published on -----(date), decision has been made to remove the names of the following persons. This notice is, therefore, hereby published for information to all the concerned.

#### **Followings**

SN	Name, surname of voter whose name is to be removed	Mother or father/husband's		Office/barrack/cantonment/prison where voter is serving or staying		Reason for removal of name, and evidence thereof	Remarks
		Name, surname	relation	Name	Address		

Chief Name Registration Officer's:

Name, surname:

Signature:

Date:

## **Schedule-19**

(Relating to Rule 51)

### **The Election Commission**

#### **Office of Chief Name Registration Officer**

-----**District**

**VDC/Municipality Ward No.**

**Registration Book**

**206....**

<b>Registration No.</b>	<b>Date</b>	<b>Dispatch No. /form No. of received letter/form<sup>13</sup></b>	<b>Subject of letter</b>	<b>Sender individual/office's name, address</b>	<b>Remarks</b>

Certifying Chief /Assistant Name Registration Officer's:

Name, surname:

Signature:

Date:

---

<sup>13</sup> The forms collected by the Enumerator shall also be entered in this Registration Book.



## **Schedule-20**

(Relating to Rule 51)

### **The Election Commission**

#### **Office of Chief Name Registration Officer**

-----**District**

**VDC/Municipality Ward No.**

**Dispatch Book**

**206....**

<b>Dispatch No.</b>	<b>Date</b>	<b>Dispatch No. of received letter</b>	<b>Subject of letter</b>	<b>Name, address of individual/office to which letter is dispatched</b>	<b>Remarks</b>

Certifying Chief /Assistant Name Registration Officer's:

Name, surname:

Signature:

Date: